The Adoration Ministry has an opening for a Day Captain.

Currently, POP has four scheduled adoration days which are held in the Chapel. Each day needs an assigned Day Captain. Being able to send out group emails is necessary for this position.

Some things that are part of being a Day Captain:

Because the total number of members in the Adoration Ministry is constantly fluctuating and the number of members per each scheduled day of adoration can range from 30 to 50, it is important for each day to have its own contact person.

When communicating with ministry members, email is the default method of getting information out quickly to a large group. However, phone calls and texts are also used as some of our members do not have email available to them.

Most Information to be forwarded to ministry members is provided by the coordinator in a “ready-to-go” format that allows the message to be copy/pasted directly into the Day Captain’s email message and can then be personalized by the Day Captain if so desired.

Occasionally, there are requests from the Parish Office that may require information gathering.

Please don’t hesitate to contact me if you have any questions or need something clarified.

**If you have any questions, please do not hesitate to contact Luan Billam at 913 710 1940 or** [**luanbillam@gmail.com**](mailto:luanbillam@gmail.com)**.**